General Plan Update Timeline

		Year/Month												
		2009					2010						2011	
		Apr-May	Jun-Jul	Aug-Sept	Oct-Nov	Dec-Jan	Feb-Mar	Apr-May	Jun-Jul	Aug-Sept	Oct-Nov	Dec-Jan	Feb-Mar	Apr-May
Phase	**Task**	0	2	4	6	8	10	12	14	16	18	20	22	24
RFQ Phase	Staff Coordination and Initial Data Collection	X												
	Formalize General Plan Advisory Committee (GPAC)	X												
	GPAC Kick-Off Meeting	X												
	Request for Qualifications and Contract Award		X	X										
Phase 1 Month 5-8	Research and Analysis				X									
	Re-evaluate General Plan Elements, Vision, Goals and Policies				X									
	Gather Feedback from all Stakeholders				X									
	Summary of Important Issues				X									
	Conduct 1st GPAC Meeting					X								
	Phase Completion Report/Request for Payment (RfP)/Review and Approval of RfP					X								
Phase 2 Month 9-12	Creation of General Plan Maps and Data Layers						X							
	Alternatives Evaluation						X							
	Gather Feedback from all Stakeholders						X							
	Conduct 2nd GPAC Meeting						X							
	Conduct 1st Public Meeting							X						
	Prepare 1st Draft							X						
	Phase Completion Report/Request for Payment (RfP)/Review and Approval of RfP							X						
Phase 3 Month 13-16	Gather Feedback from all Stakeholders								X					
	Conduct 3rd GPAC Meeting								X					
	Conduct 2nd Public Meeting									X				
	Prepare 2nd Draft									X				
	Phase Completion Report/Request for Payment (RfP)/Review and Approval of RfP									X				
Phase 4 Month 17-20	Final Draft and Deliverables 25 bound copies of General Plan										X			
	November 2010 - Planning & Zoning Commission										X			
	December 2010 - Town Council											X		
	Phase Completion Report/Request for Payment (RfP)/Review and Approval of RfP											X		
Vote Month 21-24	February 2011 – Ballot												X	
	March 2011 – General Election												X	
	General Plan Adoption and Ratification													X
	Closeout													X