

MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF PINETOP-LAKESIDE, ARIZONA, HELD FEBRUARY 18, 2010 AT 7:00 P.M. IN THE TOWN COUNCIL CHAMBERS.

Mayor Smith called the Regular Meeting to order at 7:01 p.m. Roll call was taken as follows:

| <u>ROLL CALL:</u>        | <u>Present</u> | <u>Absent</u> |                 | <u>Present</u> | <u>Absent</u> |
|--------------------------|----------------|---------------|-----------------|----------------|---------------|
| Mayor Luke Smith         | <u>X</u>       | <u>    </u>   | Stephanie Irwin | <u>X</u>       | <u>    </u>   |
| Vice Mayor Rich Crockett | <u>    </u>    | <u>X</u>      | Kim Webb        | <u>X</u>       | <u>    </u>   |
| Woody Biscoe             | <u>X</u>       | <u>    </u>   | Leslee Wessel   | <u>X</u>       | <u>    </u>   |
| Norris Dodd              | <u>X</u>       | <u>    </u>   |                 |                |               |

STAFF PRESENT:

Kelly Udall, Town Manager; Rosemary Rosales, Town Attorney; Lu Anne Frost, Town Clerk; Paul Esparza, Community Development Director; Brian McCabe, Town Planner; Mary French-Jones, Grant Coordinator; and Woody Eldredge, Chief of Police.

ITEM NO. 2, PLEDGE OF ALLEGIANCE AND INVOCATION:

The Pledge of Allegiance was said, followed with an invocation by Councilman Webb.

ITEM NO. 3, CALL TO THE PUBLIC:

Mayor Smith explained the rules for Call to the Public.

Jim Beck stated the Peoples Vision Committee (PVC) has been working on an agenda for their third Town Hall to be held on February 23 at the Shepherd of the Mountain Lutheran Church at 7:00 p.m. He invited everyone to attend and encouraged the public to participate. He said the speakers would address the urgent needs of the Town, a property tax, update on Woodland Lake Park, update on the General Plan, and police matters. He said there would be a question and answer period, but said there would be a strict time limit.

Wes Alderson apologized for his disparaging remarks about the Mayor's recent editorial. He said Councilman Biscoe said, "Just do it, don't wait for the government to do it for you." He said he would volunteer to help draw new tourism and increase hotel and restaurant usage that could bring more money to the Town. He said he would visit Sedona next week and gather data for a future film festival to be held in the community, better than the one in Sedona. He said he paid the Town tax on an invoice from a new business. He said if everyone works together to pay their share, it would go a long way to solve the budget problem, and allow the Town to keep vital services in place, including the police force.

ITEM NO. 4, CONSENT AGENDA:

The consent agenda consisted of the Minutes of the Work Session and Regular Meeting of February 4, 2010.

**COUNCILWOMAN WESSEL MOVED THE COUNCIL APPROVE THE CONSENT AGENDA AS PRESENTED. COUNCILWOMAN IRWIN SECONDED THE MOTION AND IT CARRIED UNANIMOUSLY.**

ITEM NO. 5, PRESENTATION OF THE HOUSING ASSESSMENT BY THE DRACHMAN INSTITUTE:

Brian McCabe introduced the members of the Drachman Institute of the University of Arizona and Arizona Department of Housing. He stated the Town is working with them to complete the housing assessment for the Town. He said the Community Development Department has been working with them since September and has supplied them with pertinent documents. He stated they looked at median household income, poverty levels, demographics, average housing costs, and employment figures to establish the community profile. He said they would look at many possibilities, including workforce housing. He said the first public meeting was poorly attended; however, they presented their preliminary research based on the data collected. He said today, the Drachman Institute held their second public meeting, and said thirteen people attended and provided good feedback. He said this housing assessment provides important information for the Town, primarily for incorporation into the housing element of the General Plan.

Peter McBride stated the Drachman Institute is a community outreach branch of the College of Architecture at the University of Arizona. He said they have performed housing and design assessments throughout the State. He stated they are trying to get the big picture of what is happening in the Town. He said the data they have collected belongs to the Town, and said what they decide to do with it is up to them. He added they are here to help, as well as the Arizona Department of Housing. He said the Census 2010 may change some of the things they have looked at. He said they have looked at demographics, physical characteristics, economic conditions, and housing surveys, and said this information is on the Town's website. He said they administered a survey through area employers. He said affordability has many dimensions, such as access to transportation, amenities, public transit, safety and security, schools, employment, healthy food, and local recreation. He said there were 229 responses to the employee survey; which indicated there is not an adequate availability of affordable and family housing, rentals, and community amenities.

Katie Gannon stated they are looking at small ideas that can begin to bring power and initiative from the bottom up rather than relying on the government to solve the problem, and said one way this can be done is through neighborhood associations; neighborhood watch programs; or a community garden. She said neighborhood associations could solve problems and obtain grant monies. She said there are a lot of pockets in Town that could be appropriate for neighborhood associations. She stated non-profits and faith-based organizations could help with home repairs and weatherization. She stated the Town is a tourist destination and serves both part-time and full-time residents. She said cross walks could contribute to the connectivity within Town, as it is difficult to get around without driving a vehicle. She added physical activity supports health conditions and local businesses, reduces congestion, and reduces crime. She said the Town boundaries are jagged and interspersed with County islands and Forest Service lands, and indicated there would be efficiencies in annexation. She suggested a regional alliance be formed to allow more even negotiability with ADOT for safety amenities, streetscapes, crosswalks, and noted Highway 260 is the main corridor that every road accesses. She said the idea of raising businesses from the ground up to incubate locally could include local training and loan

programs. She suggested a regular location be established to allow people working out of their homes to sell their goods before expanding into fixed locations. She stated once they decide what to do; the Arizona Department of Housing could get them started.

Councilwoman Wessel asked if there is money available for manufactured home replacement. Karia Basta of the Arizona Department of Housing stated not at this time. Ms. Gannon stated there is money through the stimulus package for first time buyers to purchase foreclosed homes in the community.

Mayor Smith asked about the next step. Ms. Basta stated the ball is in their court. Mr. McBride stated the data they have collected would be available in a booklet. Councilman Dodd stated the timing is perfect to roll this information into the General Plan. Councilman Biscoe asked if they had the current unemployment rate. Mr. McBride stated they do not, but said the information gathered indicated that 50% of the community work outside of the Town boundaries. He said the Census data is old. Ms. Basta stated the Department of Commerce has more current statistics. She said additional information can be found on their website at [www.azhousing.gov](http://www.azhousing.gov). She said they are available to answer any questions.

ITEM NO. 6, RESOLUTION NO. 10-1103 APPROVING CONTRACTS FOR ON CALL PROFESSIONAL CIVIL ENGINEERING SERVICES BETWEEN THE TOWN OF PINETOP-LAKESIDE AND MOUNTAIN STANDARD, INC. AND C.L. WILLIAMS CONSULTING, INC.:

Paul Esparza stated the Town solicited a Statement of Qualifications from engineering firms and received 14 proposals. He said they looked at the best quality firms to meet the Town's needs; and said they have come to a recommendation based on meeting those criteria. He stated staff is recommending contracting with two firms to satisfy the needs of the Town. He said the packet contains the information about the firms they are recommending. Mr. Udall stated representatives of the firms are in attendance.

Joe Allman, of C.L. Williams Consulting, Inc., stated they are located in Pinetop-Lakeside and have been in business since 2001. Andy Romance with Mountain Standard, Inc., stated he has been before the Council before as the on-call engineer. He said he looks forward to working with the Town.

Councilman Dodd commended staff for establishing an objective process for the selection of the engineers. He said they have worked with Mr. Romance before and know his qualifications. He asked if the firms would be used concurrently or if one would be given precedence. Mr. Esparza stated they would both be used as needed, and said they feel confident they can utilize both services.

**COUNCILMAN DODD MOVED TO APPROVE RESOLUTION NO. 10-1103, APPROVING THE CONTRACTS FOR ON CALL PROFESSIONAL CIVIL ENGINEERING SERVICES BETWEEN THE TOWN OF PINETOP-LAKESIDE AND MOUNTAIN STANDARD, INC. AND C.L. WILLIAMS CONSULTING, INC. COUNCILWOMAN WESSEL SECONDED THE MOTION AND IT CARRIED UNANIMOUSLY.**

ITEM NO. 7, RESOLUTION NO. 10-1104 PERTAINING TO THE SUBMISSION OF PROJECTS FOR CONSIDERATION IN THE 2010 STATE OF ARIZONA DEPARTMENT OF HOMELAND SECURITY GRANT PROGRAM TO UPDATE AND REPLACE RADIO COMMUNICATIONS EQUIPMENT:

Chief Eldredge apologized for not providing background information with this resolution. He said due to the weather; the Homeland Security seminar was pushed back; and therefore did not allow them to gather information. He said this grant is to replace the portables in the mobiles and dispatch. He said the FCC is going to require narrow banding to utilize more space. He said the present equipment does not allow narrow banding. He said the equipment is so antiquated there is no one to service it on site, and said it would have to be sent away. He said the new equipment would allow voice-over IP technology to tie into Show Low for back up. He said they could enter a code that would mirror the existing communication system. He said there is no match required, and said he feels this grant would total approximately \$200,000. Councilwoman Wessel confirmed they would spend the money first and then be reimbursed. Chief Eldredge confirmed, and said equipment could be purchased in small amounts. He said the turn-around time for reimbursements is usually less than 14 days.

**COUNCILWOMAN WESSEL MOVED TO APPROVE RESOLUTION NO. 10-1104, PERTAINING TO THE SUBMISSION OF PROJECTS FOR CONSIDERATION IN THE 2010 STATE OF ARIZONA DEPARTMENT OF HOMELAND SECURITY GRANT PROGRAM TO UPDATE AND REPLACE RADIO COMMUNICATIONS EQUIPMENT. COUNCILMAN DODD SECONDED THE MOTION AND IT CARRIED UNANIMOUSLY.**

ITEM NO. 8, RESOLUTION NO. 10-1105 PERTAINING TO THE SUBMISSION OF PROJECTS FOR CONSIDERATION IN ARIZONA'S 2010 HIGHWAY SAFETY PLAN:

Chief Eldredge stated this grant would be next year's aggressive driving grant. He said the Department of Public Safety has changed the DUI Task Force funding process. He stated each city is now required to submit a separate request for funding their portion of the White Mountain DUI Task Force. He said this grant would cover PBTs (personal breath testing equipment), a couple of radar units, and a limited marked vehicle to be used strictly for traffic enforcement. He said they requested a vehicle last year, but were unsuccessful; and said they are submitting again this year. He said this grant totals approximately \$120,000. He said overtime funding is reimbursed fairly quickly.

**COUNCILWOMAN WESSEL MOVED TO APPROVE RESOLUTION NO. 10-1105, PERTAINING TO THE SUBMISSION OF PROJECTS FOR CONSIDERATION IN ARIZONA'S 2010 HIGHWAY SAFETY PLAN. COUNCILMAN DODD SECONDED THE MOTION AND IT CARRIED UNANIMOUSLY.**

ITEM NO. 9, RESOLUTION NO. 10-1106 PERTAINING TO THE SUBMISSION OF PROJECTS FOR CONSIDERATION IN THE 2010 STATE OF ARIZONA DEPARTMENT OF HOMELAND SECURITY GRANT PROGRAM TO REPLACE THE EXISTING RADIO TOWER:

Chief Eldredge stated when the Town incorporated in 1984; a 60-foot ham operating tower was donated to the Town, which has now far exceeded its capabilities. He said they would like to replace it with a 100-foot tower that could safely maintain all of the equipment. He said the new tower could be moved if the police department moved.

**COUNCILMAN DODD MOVED TO APPROVE RESOLUTION NO. 10-1106, PERTAINING TO THE SUBMISSION OF PROJECTS FOR CONSIDERATION IN THE 2010 STATE OF ARIZONA DEPARTMENT OF HOMELAND SECURITY GRANT PROGRAM TO REPLACE THE EXISTING RADIO TOWER. COUNCILWOMAN WESSEL SECONDED THE MOTION AND IT CARRIED UNANIMOUSLY.**

ITEM NO. 10, CURRENT EVENTS BY TOWN MANAGER:

Mr. Udall stated the *Town Citizen* newsletter would be coming out in mid March and said they are soliciting input from the Council. He said the website calendar has been updated for 2010, and said if they would like to include additional information, to advise Lu Anne Frost.

He said the Parks and Recreation Department is offering two fly tying classes taught by Mike Yeager in March, and dog obedience classes in Woodland Lake Park beginning February 20. He stated the Adult Basketball Leagues have begun, and said the Youth Basketball Program ends March 6. He said Commander Dan Barnes would be attending the FBI National Academy in Quantico, Virginia. Chief Eldredge stated the program is for ten weeks and said it is fully paid for. Mr. Udall said Sgt. David Sargent would be attending the West Point Leadership in Police Organizations course. Chief Eldredge stated it is one week per month this summer in Prescott and Flagstaff.

Mr. Udall stated a PARA Study is being conducted, with the scope of work to identify where two types of traffic might be made safer, and said this would be a very important component of the study. He said the final public meeting would be held on March 10 from 5:00 -7:30 p.m. in the Council Chambers, and invited the public to attend. He said the entire study would be brought back to the Council in April. Councilman Biscoe asked if the Town is eligible for any grant money. Mr. Udall stated they are looking at the Safe Routes to School Grant in hopes for some type of detached sidewalk to help the students as they walk along Porter Mountain Road. He said he believes the Town received a grant for a detached sidewalk from the Library to the Blue Ridge School along Highway 260.

Mr. Udall stated the Mayor gave a report at the joint meeting with Navopache Electric Cooperative and the Pinetop-Lakeside Sanitary District. He said he wanted to reiterate the General Plan update is progressing and on schedule. He said the Census 2010 is just around the corner and said there would be Census workers out everywhere. He encouraged the public to cooperate, and said the Census is very important as State Shared Revenue is based on population numbers. Mayor Smith stated they are very understaffed locally and are looking for every possible lead to help with the Census collection. Mr. Udall stated Census testing occurs at the

Library on Tuesdays and Thursdays from 4:00 to 6:00 p.m., and said they would also be doing testing at Town Hall on March 11.

Mr. Udall stated the Larson Library is celebrating Adult Literacy this week by handing out magnets. He said they would hold a Technology Expo on March 17 and 18, and would be demonstrating Kindles, Ipods, PDAs, and other social networking tools.

Councilwoman Wessel asked if the big snow berms could be removed from intersections, as they block visibility. Mr. Udall stated he would check with the Public Works Director to determine how the Town could assist ADOT with this work. Councilman Dodd stated there is no place to put the snow, and suggested the message board be utilized to warn motorists.

The regular meeting was adjourned at 8:05 p.m.

Dated this 23rd day of February 2010.

PINETOP-LAKESIDE TOWN COUNCIL

/s/ Lu Anne Frost, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Pinetop-Lakeside, Arizona, held on the 18<sup>th</sup> day of February 2010. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 23rd day of February 2010.

/s/ Lu Anne Frost, Town Clerk