

MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF PINETOP-LAKESIDE, ARIZONA, HELD JUNE 3, 2010 AT 7:00 P.M. IN THE TOWN COUNCIL CHAMBERS.

Vice Mayor Crockett called the Regular Meeting to order at 7:00 p.m. Roll call was taken as follows:

<u>ROLL CALL:</u>	<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>
Mayor Luke Smith	<u> </u>	<u> X </u>	Stephanie Irwin	<u> X </u>	<u> </u>
Vice Mayor Rich Crockett	<u> X </u>	<u> </u>	Kim Webb	<u> X </u>	<u> </u>
Woody Biscoe	<u> </u>	<u> X </u>	Leslee Wessel	<u> X </u>	<u> </u>
Norris Dodd	<u> X </u>	<u> </u>			

STAFF PRESENT:

Kelly Udall, Town Manager; Rosemary Rosales, Town Attorney; Lu Anne Frost, Town Clerk; Paul Esparza, Community Development Director; and Sherwood Eldredge, Chief of Police.

ITEM NO. 2, PLEDGE OF ALLEGIANCE AND INVOCATION:

The Pledge of Allegiance was said, followed with an invocation by Councilwoman Wessel.

ITEM NO. 3, CALL TO THE PUBLIC:

Vice Mayor Crockett explained the rules for Call to the Public.

Don McMasters updated those present on the upcoming events of the White Mountain Autism Foundation. He stated there would be a free fishing event at Lake of the Woods on June 19 for all Autistic children throughout the White Mountains. He said Johnny Johnson would be in attendance and there would be a photo opportunity. He said they would then go to the Rainbow Lake Lodge for pizza and ice cream. He stated the Wild West Rendezvous would be held on July 23-25. He stated they have posters all over the region, and offered them to anyone who would like to have them. He stated they have four local merchants participating as vendors for the art show event to be held at Charlie Clark's, and said all other vendors are from Arizona. He displayed the trophy for the International Bean Eating Contest, which is a part of the Wild West Rendezvous. He stated they are planning an additional event for next year.

ITEM NO. 4, CONSENT AGENDA:

The consent agenda consisted of the Minutes of the Regular Meeting of May 20, 2010; and Resolution No. 10-1125 Designating the National Incident Management System (NIMS) as the Basis for all Incident Management in the Town of Pinetop-Lakeside.

COUNCILMAN DODD MOVED THE COUNCIL APPROVE THE CONSENT AGENDA AS PRESENTED. COUNCILWOMAN IRWIN SECONDED THE MOTION AND IT CARRIED UNANIMOUSLY.

ITEM NO. 5, SPOTLIGHT ON BUSINESS – BEST WESTERN INN OF PINETOP:

Vice Mayor Crockett recognized the Best Western Inn of Pinetop for contributions made to the community of Pinetop-Lakeside.

ITEM NO. 6, MAYOR’S PROCLAMATION OF WILDFIRE AWARENESS MONTH:

On behalf of Mayor Smith, Vice Mayor Crockett proclaimed the month of June as Wildfire Awareness Month in the Town of Pinetop-Lakeside, and urged all citizens to take the steps necessary to protect their home and property from the dangers of wildfire. Councilman Dodd stated June 18th is the 8th anniversary of the start of the Rodeo-Chediski Fire.

ITEM NO. 7, BOARD OF ADJUSTMENT DECISION REQUEST FOR A VARIANCE FROM TOWN CODE SECTION 17.88.060(F)(2)(C), BUILDING DESIGN GUIDELINES. THE APPLICANT PROPOSES TO USE METAL SIDING ON THE METER WAREHOUSE AND VEHICLE MAINTENANCE BUILDINGS. THE PROPERTY IS LOCATED AT 2470 N. PORTER MOUNTAIN ROAD, APN 212-65-001, AND IS ZONED HEAVY COMMERCIAL (C-2). THE APPLICANT IS NAVOPACHE ELECTRIC COOPERATIVE:

Paul Esparza stated this is a request for a variance from the Design Review Chapter. He said the Planning & Zoning Commission reviewed the site plan for Phase II on April 20, and did grant a conditional site plan approval contingent on this variance request coming before the Board of Adjustment. He stated this request pertains to two warehouse buildings. He stated they anticipate a subsequent site plan for the administration building. He stated the Code requires, in all commercial districts, that metal siding not be used. He stated approximately 8’ of the lower portion of the building would be block, with the remainder being metal siding. He said when the Design Review Chapter was developed; the intention was to raise the bar for buildings predominately along White Mountain Blvd. He said The Commerce Park is zoned C-2, Heavy Commercial. He said in the past they have allowed some buildings with metal siding. He said these buildings would be located on the interior of the development.

COUNCILWOMAN WESSEL MOVED TO ADJOURN THE REGULAR MEETING AT 7:15 P.M. AND CONVENE THE BOARD OF ADJUSTMENT. COUNCILMAN DODD SECONDED THE MOTION AND IT CARRIED UNANIMOUSLY.

William Johns, of Associated Architects, stated this is a 17 acre site off of Porter Mountain Road. He stated this is Phase I of two phases; and said the first phase is the warehouse distribution center for NEC and the transformer/crew and vehicle maintenance building. He stated the building is over 300’ long; and is located near the center of the site, facing away from Porter Mountain Road. He stated the buildings are pre-manufactured metal buildings. He said the base of the building, from 8 to 10 feet, would be painted masonry and finished inside and out. He said above that would be a 2½” stucco embossed flat panel. He said the baseline is a metal panel. He said it has more of a stucco finished look with a small joint about every 18-24” in the panel. He stated it is color embossed, and factory finished; and said it would last a long time. He said these are good products they have used before in schools, public buildings, warehouses; and said they hold up well. He said Phase II, the administration building, would be closer to Porter Mountain Road. He said they are in the bid and procurement phase of the project. He stated they are doing their due diligence on the bidding; and said they are trying to get the largest

number of local subcontractors on board on this project, which is one of their primary goals. Councilwoman Wessel asked if they are using plain or decorative block. Mr. Johns stated they use a CMU block that is pre-painted. He said they do not like to use the split face surface as this is an industrial building and the split face block tends to break up. He said Phase II of this project uses those textures. Councilman Dodd stated the recommendation from Planning & Zoning indicates they would like to encourage the applicant to investigate the use of metal panels more consistent with the Town's Design Theme Board. He said he believes the stucco panels meet that requirement. Mr. Johns stated it is a non-industrial look and has more of a retail finish. He said they would look very nice. Councilwoman Irwin asked if they have a timeline on the Phase II building yet. Mr. Johns stated they have been directed to expedite Phase I for operations. He said Phase I is primarily operations services and crew areas. He said Phase II is administration. He said the drawings for Phase II are 95% complete, and said it could be a year or more. Councilwoman Wessel asked about the location of the building in relation to the trees. Mr. Johns stated there is a grove of trees on the northern side of the property. He said the rest of the site is fairly open. He said they have kept the buildings in the open areas. He said the new administration building would tuck slightly into the tree line, but said they would not move deep into it. He said they might lose a couple of trees, but not very many.

COUNCILMAN DODD MOVED THE BOARD OF ADJUSTMENT APPROVE THE VARIANCE REQUEST TO ALLOW METAL SIDING ON THE NAVOPACHE ELECTRIC COOPERATIVE METER WAREHOUSE AND VEHICLE MAINTENANCE BUILDINGS, LOCATED AT 2470 N. PORTER MOUNTAIN ROAD, APN 212-65-001. COUNCILMAN WEBB SECONDED THE MOTION AND IT CARRIED UNANIMOUSLY.

COUNCILWOMAN IRWIN MOVED TO ADJOURN THE BOARD OF ADJUSTMENT. COUNCILWOMAN WESSEL SECONDED THE MOTION AND IT CARRIED UNANIMOUSLY.

VICE MAYOR CROCKETT RECONVENED THE REGULAR MEETING AT 7:27 P.M.

ITEM NO. 8, RESOLUTION NO. 10-1126 ADOPTING THE FIRST AMENDMENT TO THE PINETOP-LAKESIDE GENERAL PLAN UPDATE CONSULTANT AGREEMENT:

Mr. Esparza stated staff had an opportunity to meet with Richard Counts about adjusting the payment schedule. He said this would not affect the adoption of the General Plan at the 2011 election. He stated what this does is give the Town some relief with the payments. He stated they spoke with the consultant about an additional meeting; and said that would still fall into what was originally allocated.

COUNCILWOMAN WESSEL MOVED TO APPROVE RESOLUTION NO. 10-1126 ADOPTING THE FIRST AMENDMENT TO THE PINETOP-LAKESIDE GENERAL PLAN UPDATE CONSULTANT AGREEMENT. COUNCILWOMAN IRWIN SECONDED THE MOTION AND IT CARRIED UNANIMOUSLY.

ITEM NO. 9, COUNCIL ANNUAL DECLARATION OF CONFLICT OF INTEREST:

Councilman Dodd declared a conflict on any business relating to the activities of the White Mountain Wildlife and Nature Center, Inc. as he serves as their paid Executive Director at this time.

Councilwoman Irwin declared a conflict with the White Mountain Wildlife and Nature Center, the White Mountain Land Alliance, and Save Our Park, Inc.

Councilman Webb stated he had no conflicts.

Councilwoman Wessel stated she was not aware of any conflicts at this time.

Vice Mayor Crockett stated he turned his list in to the Town Clerk. He stated he has a conflict with Bill Rawlings of Rawlings Specialty Contractors, and said he has a perceived conflict with Town Manager, Kelly Udall.

ITEM NO. 10, RESOLUTION NO. 10-1127 ADOPTING A POLICY AND PRESCRIBING PROCEDURES FOR PURCHASING FROM THE MAYOR OR MEMBER OF THE COUNCIL:

Councilwoman Wessel asked if there have been any changes to this from the previous years. Mr. Udall stated there have not been any changes. He said this Resolution allows staff to purchase from the Mayor and Council, without going out to bid, as long as any single purchase is \$300 or less, and the total for the fiscal year does not exceed \$1,000. He said anything over those limits would need to be bid using the competitive bid process.

COUNCILWOMAN WESSEL MOVED TO APPROVE RESOLUTION NO. 10-1127 ADOPTING A POLICY AND PRESCRIBING PROCEDURES FOR PURCHASING FROM THE MAYOR OR MEMBER OF THE COUNCIL. COUNCILMAN DODD SECONDED THE MOTION AND IT CARRIED UNANIMOUSLY.

ITEM NO. 11, COUNCIL DECISION REQUEST TO APPROVE THE PRELIMINARY BUDGET AND CAPITAL IMPROVEMENT PLAN FOR FISCAL YEAR 2010-2011:

Mr. Udall stated citizens, the Council and staff have had an opportunity to discuss the budget on several occasions over the last few months. He said as a result of those discussions, staff is now coming to the Council with a balanced budget for fiscal year 2010-2011. He said they continue to feel the affects of the recession. He said the goal in preparing this budget was to prepare a budget that allows the Town to operate without deterioration of any major services or layoffs of any Town staff, and said they were able to reach that goal. He said the total budget for the next fiscal year is \$6,795,160, which he said is a decrease of 2,519,455 or 26% from last fiscal year. He said the general fund budget for the next fiscal year would be \$3.9 Million, and said the current fiscal year budget was \$4.5 Million. He said the special revenue fund budget, which includes the Capital Improvement Plan, decreased by \$1.7 Million or approximately 38% from last year's budget. He said there was no merit increase or cost of living adjustment suggested or considered for staff. He said there are 59 full-time positions, a decrease of 4 full-time positions.

He said the only capital improvements being funded next fiscal year would be those funded by impact fees or grants.

Mr. Udall stated 45% of the \$3.9 Million is for public safety; 10% is for planning and community services; 30% is administrative and financial services; 7% is for public works and recreation; .8% is for the Mayor and Town Council; and 6% is for the library. He stated the Town Council stipend has been reduced by 50% for a savings of approximately \$12,000. He said they have cancelled the TV coverage for the Council meetings at a savings of approximately \$16,000; but said this would be closely monitored. He said if there is extra money they would look into webcasting, which he said would save considerable money over the TV broadcasting, and would still allow an opportunity for the Council meetings to be available to the public. He said the budget is balanced and very conservative, and said if extra revenues come in staff would not recommend spending. He said they hope to build up the reserves. He said this is the preliminary budget, and said the Council could make changes or adopt it as is.

COUNCILWOMAN IRWIN MOVED TO APPROVE THE PRELIMINARY BUDGET AS SUBMITTED FOR A TOTAL OF \$6,795,160 FOR THE FISCAL YEAR ENDING JUNE 30, 2011. COUNCILWOMAN WESSEL SECONDED THE MOTION AND IT CARRIED UNANIMOUSLY.

ITEM NO. 12, RESOLUTION NO. 10-1128 AUTHORIZING AN APPLICATION FOR ARIZONA TRANSPORTATION STATE ENHANCEMENT PROGRAM FUNDS TO COMPLETE SR260 FROM PORTER MOUNTAIN ROAD (MP 349.90) TO WOODLAND ROAD (MP 317.8):

Mary French-Jones stated there was a change to this Resolution reflecting it is a State managed ADOT project, and said ADOT would comply with the 5.7% match. She stated there would be no cost to the Town. She stated this project would replace the sidewalk in the Streetscape Project area, which she said was eliminated in the initial Round 9 application due to a lack of funding. Councilwoman Wessel asked what the Town's chances are in receiving this grant. Ms. French-Jones stated she thinks the chances are pretty good. Councilman Dodd asked about the mile post designations listed on the Resolution. He said the mile post on Porter Mountain Road reflects 349.9, extending to Woodland Road at 317.8. He said the project is only a half mile, and said these numbers equal about 32 miles. Ms. French-Jones stated she would check into that.

COUNCILMAN DODD MOVED TO APPROVE RESOLUTION NO. 10-1128 AUTHORIZING AN APPLICATION FOR ARIZONA TRANSPORTATION STATE ENHANCEMENT PROGRAM FUNDS TO COMPLETE SR260 FROM PORTER MOUNTAIN ROAD (MP 349.90) TO WOODLAND ROAD (MP 317.8), AND CORRECTING THE MILE POST NUMBERS IF NEED BE. COUNCILWOMAN WESSEL SECONDED THE MOTION AND IT CARRIED UNANIMOUSLY.

ITEM NO. 13, RESOLUTION NO. 10-1129 AUTHORIZING AN APPLICATION FOR ARIZONA TRANSPORTATION LOCAL ENHANCEMENT PROGRAM FUNDS TO COMPLETE A MULTI-USE PATHWAY ALONG PORTER MOUNTAIN ROAD FROM FLAG HOLLOW TO SR 260:

Ms. French-Jones stated this project would complete an off-set pathway on Porter Mountain Road between the school and the intersection at White Mountain Blvd. and Porter Mountain Road. She said this project is important. She stated the Town would be responsible for the 5.7% match. She stated, if awarded, this project would take place over multi-years. Vice Mayor Crockett clarified this sidewalk would be far enough away from the highway, that if the road ever gets widened and rebuilt that it would not affect this pathway. Ms. French-Jones stated that is her understanding. She stated the Town does have significant right-of-way on Porter Mountain Road. She stated this project would include potential bridge widening and road widening. Councilman Dodd stated to underscore the school is a very significant impetus for this, and asked if they could add “where the Blue Ridge School District built the new school” to the first whereas of the Resolution. Councilwoman Wessel asked if this had been budgeted. Mr. Udall stated the earliest this would come due is the next fiscal year.

COUNCILMAN DODD MOVED TO APPROVE RESOLUTION NO. 10-1129 AUTHORIZING AN APPLICATION FOR ARIZONA TRANSPORTATION LOCAL ENHANCEMENT PROGRAM FUNDS TO COMPLETE A MULTI-USE PATHWAY ALONG PORTER MOUNTAIN ROAD FROM FLAG HOLLOW TO SR260, AND ADDING TO THE FIRST WHEREAS, “WHERE THE BLUE RIDGE UNIFIED SCHOOL DISTRICT RECENTLY BUILT THE NEW SCHOOL.” COUNCILMAN WEBB SECONDED THE MOTION AND IT CARRIED UNANIMOUSLY.

ITEM NO. 14, RESOLUTION NO. 10-1130 AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE TOHONO O’ODHAM NATION FOR FUNDING UNDER ARIZONA PROPOSITION 202:

Chief Eldredge stated the purpose of this grant application is to purchase an 800 megahertz transmitter. He stated the Police Department was notified they were funded by the Department of Homeland Security for a new 100 foot tower, along with some other equipment. He stated this transmitter would go on that tower. He stated DPS has allowed them to purchase the transmitter to put on the tower to enhance the ability to communicate with the MDC’s. He stated this would also assist the Pinetop and Lakeside Fire Departments, Navajo County and DPS. He stated this would also reduce the cost of cell phone usage.

COUNCILWOMAN WESSEL MOVED TO APPROVE RESOLUTION NO. 10-1130 AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE TOHONO O’ODHAM NATION FOR FUNDING UNDER ARIZONA PROPOSITION 202. COUNCILMAN DODD SECONDED THE MOTION AND IT CARRIED UNANIMOUSLY.

ITEM NO. 15, CURRENT EVENTS BY TOWN MANAGER:

Mr. Udall stated the White Mountain Apache Tribe paid the Town \$18,000 from Proposition 202 monies.

ITEM NO. 16, TOWN COUNCIL CURRENT EVENT REPORTS ON ALL COUNCIL APPOINTED COMMITTEES, COMMUNITY ORGANIZATIONS AND AFFILIATES:

Councilwoman Irwin stated the Yellow Jacket Youth Center held a carnival over the Memorial Day weekend, and said they received over \$3,500, with no costs to the Youth Center. She stated they are closed for the summer. She stated, as Councilman Dodd mentioned, there is going to be a junior leadership academy and summer camp in coordination with the White Mountain Wildlife & Nature Center in June. She stated they also received information that United Way would provide some funding, but said they are not sure how much at this point. She stated Main Street is working on the Old Town Node Project, and said it should be completed by the end of June. She stated the Save Our Park Committee would be meeting to continue discussion of a public/private partnership for the Walnut Creek Node. She stated there is a group of business owners in the Penrod Node who are requesting Main Street start developing the nodal concept. She stated Connie Boggs has started discussion with the Governor's office to bring the 2011 Governor's Rural Development Conference to Pinetop-Lakeside. She stated the conference was held here 5 years ago, and said they brought 350 statewide economic development professionals to the community. She stated the Phoenix Theater would be coming to Pinetop-Lakeside on Monday, June 7 at 7:00 p.m. with a presentation of *Always...Patsy Cline*. She stated this presentation benefits the Blue Ridge Scholarship Fund, which provides scholarships to area students.

Councilwoman Wessel stated the Pinetop-Lakeside Historical Society has had two general meetings with Diana Butler, and Carol and Tilden Wilber as speakers. She stated they have completed the new bathroom in the museum, and said they are working out issues with extra costs they were not expecting. She stated they are always looking for volunteers. She stated the Little Colorado River Plateau RC&D held a meeting on May 12. She stated they are reviewing the U.S. Forest Service Challenge Grant 143 by the Southwestern Region 3 USFS in Albuquerque to be sure they remain in compliance. She stated they have a Board meeting scheduled in Show Low on June 9 at 9:30 a.m., and would hold a meeting and barbeque at Woodland Lake Park on July 14.

Councilman Webb stated an Eagle Scout is doing a vegetable garden and ramp project at the Pinetop-Lakeside Senior Center. He said a Wii was donated to them, and said they now need a big screen TV. He said the Humane Society is looking for volunteers to walk animals and help with projects around Town. He stated there is also an Eagle Scout working on a new sign project. He asked if the Town could add the Humane Society to the directory sign.

Vice Mayor Crockett stated the Mayor's Youth Advisory Committee painted a mural at the Humane Society. He stated Pinetop-Lakeside Advocates Against Drugs did not meet due to graduation and the extension of the school year. He stated the Pinetop-Lakeside Chamber of Commerce is busy. He said they held their sponsorship dinner on April 22. He said there were approximately 150 in attendance, and said the proceeds were very good. He read a thank you letter the Chamber recently received. He said the next P.L.A.N. luncheon would be held on July 13 at El Rancho, and said Michael Crane, the President of Performance Architects, LLC, and author of the book, *Beyond the Billboard*, would be the guest speaker. He stated the Chamber also created a new committee called the "A-Team" to help with business and member retention,

and to help with the mixers and special events put on by the Chamber. He stated the Native American Festival is on July 17 and 18 at Blue Ridge High School.

Councilwoman Wessel stated there was a free e-recycling event in Winslow on May 22, and said she has heard there will be one held in Show Low on August 28. She stated this is a good way to get rid of old electronic equipment.

The Regular meeting adjourned at 8:06 p.m.

Dated this 9th day of June 2010.

PINETOP-LAKESIDE TOWN COUNCIL

/s/ Lu Anne Frost, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Pinetop-Lakeside, Arizona, held on the 3rd day of June 2010. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 9th day of June 2010.

/s/ Lu Anne Frost, Town Clerk