

MINUTES OF THE WORK SESSION OF THE TOWN COUNCIL OF THE TOWN OF PINETOP-LAKESIDE, ARIZONA, HELD AUGUST 6, 2009 AT 6:30 P.M. IN THE TOWN COUNCIL CHAMBERS.

Mayor Smith called the Work Session to order at 6:30 p.m. Roll call was taken as follows:

<u>ROLL CALL:</u>	<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>
Mayor Luke Smith	<u>X</u>	___	Stephanie Irwin	<u>X</u>	___
Vice Mayor Rich Crockett	<u>X</u>	___	Kim Webb	<u>X</u>	___
Woody Biscoe	___	<u>X</u>	Leslee Wessel	___	<u>X</u>
Norris Dodd	<u>X</u>	___			

STAFF PRESENT:

L. Kelly Udall, Town Manager; Lu Anne Frost, Town Clerk; Mary French-Jones, Grant Coordinator; and Sherwood Eldredge, Chief of Police.

ITEM NO. 12, RESOLUTION NO. 09-1062 ADOPTING AN ENERGY EFFICIENCY AND CONSERVATION STRATEGY THAT COMPLIES WITH THE DEPARTMENT OF ENERGY'S REQUIREMENTS:

Mary French-Jones stated the Power Point presentation was developed by the Department of Commerce to explain Department of Energy stimulus funds. She said she thought the connection between these agencies would be appropriate. She stated the Federal Government has Energy Efficiency and Conservation Block Grant funds that can be applied for from the Stimulus Package. She said this effort is to stimulate energy conservation and efficiency for cities through Federal funding. She stated they would be focusing on energy efficiency and conservation programs through the State's allocation. She stated the Town would need to apply through the State government, as states must give sub-grants to small local governments. She stated Navajo County's allocation is \$473,900 and said she believes they plan to use their funds to retrofit some of their older buildings. She reviewed what would be reimbursable. She stated this relates to the Town's Strategic Management Plan and Capital Improvement Plan by allowing the Town to focus on determining what is sustainable and measurable in the long-term to assist in prioritizing its energy efficiency and conservation methods. She stated the Town is limited in scope to what it can apply for, because it does not have a base line. She stated initial funding was up to \$300,000 in a state-wide competition. She said the Town could leverage dollars and implement funds by referring to the General Plan update and the Strategic Management Plan to determine how to implement an energy efficient new Town Centre. She said the grant would not fund the design, but it would fund the aspect of the design in conducting a LEED feasibility study. She said this would help to make an informed comparison, determine how much it would cost to build and the long-term benefits. She said it will save money in the long term and the consultant would help work through that. She said the General Plan update will be very transparent as will the feasibility study. She said this could possibly transform markets and increase investments and help set benchmarks and goals. She said the Town is not buying electric or hybrid energy efficient cars as the increment between the standard and energy efficient models would apply. She said costs increase because the building would need to be retro-fitted to plug in vehicles, and said there are possible increased costs for recharging a

vehicle. She stated if an older building is retrofitted and the energy efficiency is not achieved, it is a waste of money. She said under the current RFQ for the General Plan update, the energy and conservation element would cost an average of \$10,000, and said this would qualify as an eligible activity. She said the Department of Commerce suggested the Town mirror their recommendation; and rather than spend money on energy and conservation, to spend it on technical consultant services. She said street lighting is already LED and energy efficient; and said to add more through this program, the process would have to go back to engineering and therefore lag behind. She said there are 18 months to mobilize a project and 36 months to complete the project. She stated everyone who applies for funds to the Federal government or State competition, which has not yet been announced; must submit their energy efficiency and conservation strategy and it must mirror what is planned. She stated an RFQ and a budget would be assembled with an estimation of costs. She stated the utility companies conduct energy audits so the Town does not need to, as it would be a duplication of effort. Councilman Dodd stated the energy component in the General Plan would be proactive and asked about the LEED feasibility study for a Town Centre. Ms. French-Jones replied they possibly could hire a consultant to assist in finding a site location and establish a strategy. She added there is always a fear that if you build green it would cost more; which would be short-term, but said long-term it would be less expensive. Councilman Dodd clarified if a site location is critical to the application. Ms. French-Jones recommended the Council not adopt the Resolution tonight and think about it. She added the Town is currently conducting certifiable programs by taking its workforce to 4/10s, lowering heating/air-conditioning controls; and initiating a recycling program. She stated they discussed a hybrid truck to travel to Flagstaff for recycling and were told a vehicle has not been developed to meet the criteria. She said they reviewed costs for hybrid vehicles for the Police Department, and said they determined the building would require retrofitting. Councilman Dodd asked about the deadline to apply. Ms. French-Jones stated the applications have not been let out. Kelly Udall asked if there is an expectation to identify a location to be eligible. Ms. French-Jones stated she would get an answer. Mr. Udall stated that discussion should be independent of anything they are moving forward with here. Ms. French-Jones stated she contacted Jason Crampton, Green Building Coordinator for the City of Chandler, and said he was excited the Town of Pinetop-Lakeside would be moving in that direction. She said he was concerned about the square footage. She said she thinks a consultant could advise what components need to be included and said using local products would eliminate freight charges. Councilman Dodd stated not only the location, but said control or tenure of the site needs to be factored in. Ms. French-Jones stated the design concept for the new Town Centre would not be paid for, but said the grant would fund the feasibility study to build a more energy-efficient building; therefore meeting the goal of reducing the carbon footprint and creating jobs.

The Work Session was adjourned at 7:02 p.m.

Dated this 12th day of August 2009.

PINETOP-LAKESIDE TOWN COUNCIL

/s/ Lu Anne Frost, Town Clerk